

WENTWORTH PARISH COUNCIL

Minutes of a Meeting of Wentworth Parish Council (WPC) which was held at The Wentworth Pavilion at 6.30pm on Monday 20th July 2026

PC/055/26 Members present.

Councillor Mr B. McNamara - BJM (Chairman)
Councillor Mr S. Peace – SP (Deputy Chairman)
Councillors Mr J. Knight,- JK, Mrs V Sykes - VS, Mrs C Shaw - CS,
Mr P. Martin - PM, Mr D. Booth - DB, Mr T.Hall – TH . Also attending Sharon Peace - Mrs SP, minute taker.

PC/056/26 Disclosures of Interest & Dispensations To receive declarations of interest in respect of items on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers and to consider any dispensation requests received by the Clerk under the Localism Act 2011 s33.
Cllr S Peace and Mrs S.Peace declared a conflict of interest relating to agenda item PC/070/26.

PC/057/26 Absence.

Cllr J. Annetts

a) To receive apologies for absence.

Cllr J. Annetts

b) To consider the reasons for absence given by Councillors.

Reasons considered and accepted.

PC/058/26 Public Participation - Abusive language or personal attacks will result in the meeting being suspended.

BJM updated the meeting on issues arising from Harley Playing field incident – correspondence had been received from HAG via WhatsApp and email.

A proposed definition of an organised event and proper use of the playing field had been circulated prior to the meeting for PC approval. This definition clarified that any use of a gazebo, tent or similar was defined as an event. All PC agreed that the definition was fit for purpose and could be published.

BJM reported that he had drafted four separate letters in response to issues raised via WhatsApp by local resident Ben Brown. DB suggested that a general reply to be posted on the noticeboards would reach more residents. MrsSP agreed to draft a composite letter. All PC agreed

BJM proposed that a letter responding to the specific query re the use of barbells should be sent to Ben Brown by MrsSP. All PC agreed.

BJM stated that from September, in the light of recent national and local issues ,PC members must meet in twos with members of the public to maintain personal safety and to avoid misrepresentation. CS agreed to lead on complaint handling and BJM would produce a policy.

PC/059/26 To receive and consider matters raised for and by RMBC.

BJM had been in discussions for funding with the Ward councillors towards a new waste bin on Clayfield Lane, but it had been confirmed there was no funding available from RMBC or elsewhere. PC agreed unanimously to purchase the bin from WPC funds.

PC/060/26 To receive and consider matters raised for and by Fitzwilliam Estate.

Following the walkabout by the estates managers the wastebin owned by the PC on Clayfield Lane was identified damaged and rotting. BJM has received a quotation for a new one and agreed colouring with FWE - black with the gold lettering. See PC/059/26 above

The Estate have now confirmed that they will deal with overgrown shrubs at the Defibrillator red phone box at Street.

No response has been received from WRA re the relocation the grit bin at Barrowfield Garages follow the walkabout. PM and TH agreed to decide where it can now be located.

PC/061/26 Minutes of previous meetings

To consider any alterations to the minutes of the previous meeting

Amendments were requested to item PC/056/26 for the previous minutes.

b) To accept the minutes of the previous meeting as a true record and authorise the Chairperson to sign accordingly

RESOLVED that the minutes of the Council meeting held on the 2026 were accepted as a true record and were authorised to be signed by the Chairman subject to the amendments requested.

PC/062/26 Matters Arising from Previous Minutes.

The Action Point log was reviewed and updated.

PC/202/25 and PC/208/25 MrsSP agreed to write to Cllr Brent to progress his outstanding actions.

PC/032/26 BJM to request quote from Andy Gittings including noticeboards.

PC/063/26 Financial Matters

Payments for July 2026

EDF	DD	£ 111.03 Electricity charges-Wentworth – paid 16.6.26
Service Charges	FPI	£4.25 – paid 29.6.26
AWS	SO	£993.63 Grounds Maintenance – paid 29.6.26
EON	DD	£27.25 Electricity charges-Harley - paid 3.7.26
J.Torry	SO	£35.00 Window Cleaner – paid 7.7.26
Everflow	DD	£33.00 Water charges Wentworth – paid 13.7.26
Clerk	BACS	£80.00 Salary - paid 15.7.26

Receipts in the month

WPCC	£15.00 Wentworth Hire paid 10.7.26
HAG	£100.00 Harley Hires paid 21.7.26
DmTylec	£50.00 Harley Hires paid 28.7.26
Bank interest	£15.78 Bank interest paid 30.6.26

Payments for approval

ESKIA	£18.00 Renewal of .org.uk domain (1 Year)
Wentworth Estate	£45.00 Bus stand Nether Hough
Wentworth Estate	£435.00 Wentworth Village Playing Field
Wentworth Estate	£402.50 Harley Recreation Ground
HMRC	£20.00 due 24.7.26 - clerk PAYE
Chair's expenses	£114.60 – materials for Wentworth Pavilion

RESOLVED that the Council approved payments to be processed

Bank Reconciliation

Wentworth Parish Council Community Account £13,425.19 at 31.7.26

Wentworth Parish Council Deposit Account £10,033.58 at 31.7.26

VS submitted an invoice requesting payment to make up four sets of keys for Harley Pavilion. Agreed this would be approved and paid before the September meeting.

JK advised that the storerooms need to be reviewed as revenue could be generated if one was emptied and rented out. BJM and VS to review contents of units. JK to check LA garage prices for comparison and if power to the store can be isolated.

PC/064/26 To consider Planning applications.

Wentworth Woodhouse planning application for holiday let apartment was reviewed and agreed to have no impact.

DB advised that Wentworth CC were working with RMBC to amend planning permission for shed on the field.

PC/065/26 Correspondence and emails received.

A request was received from Helping Hands Home Care to include the Sheffield branch on the PC website's useful links page. All PC agreed that this was inappropriate. MrsSP to draft email response.

BJM reported extensive correspondence with Wentworth CC regarding the condition the pavilion has been left in after games.

DB stated that Wentworth CC subleasing the facilities caused the issues. PM commented that subletting affects the lines of accountability.

JK agreed to review the contract to ensure it identifies who is paying for the facilities.

BJM agreed to remind the CC of the dates for the next Village Day.

PC/066/26 Parish Councillors areas of Responsibilities and Parish Council Plan.

SP reported that the Traffic subcommittee meeting had gone well. Despite previous objections, RMBC now appeared to be looking favourable at 20mph through the village. The Hague Lane 40mph limit and the ghost roundabout at the top of Barrowfield are going ahead but "gates" cannot be installed due to lack of verge space. Marc Hill of RMBC will send information regarding alternatives. SP also reported that the village car park was now divided into public and resident/local business spaces.

CS stated that she had attended both the Traffic meeting and the Ward councillors surgery and that the Borough Councillors were very helpful. She also reported that a large tree branch fell in Harley and the Estate confirmed the tree was likely to die within 8 – 10 years. CS asked if the roadside hedge at Harley could be included in the regular cutting programme – BJM to speak to AWS.

VS reported all preparation is on track for the Remembrance event. She also suggested that the terms and conditions for hiring the Harley Pavilion should be displayed in the pavilion, on noticeboards, and on the website. JK stated that a simple sign on the entrance providing contact details for hiring should suffice. VS volunteered to produce a draft wording and send it to SP.

JK reported that the Harley Gala went well apart from issues with the electrical equipment – the cooker tripped the circuit and the fridge wasn't working. BJM asked if all agreed to removing the cooker altogether and sourcing a new fridge – unanimously agreed. JK advised that a damaged bench had been removed and another one needed repairing BJM asked if the spare bench should be installed on the plinth – unanimously agreed. JK reported that the hedges needed cutting and a further two benches may need to be removed, and that the electricity danger sign was to be replaced, and the hedge trimmed. BJM also suggested that Harley pedestrian and access gates should be included in the next budget. JK reported that there was a significant amount of rubbish on occupation road which would need to be reported.

TH reported he would be checking the defibrillator the next day, and had started checking pathways for issues. TH advised that there had been an issue with double parking but the community police had attended as a successful deterrent

PH reported that he and TH would be checking benches over the next few days and producing a report of their condition. They would also be looking at all the grit bins before the bad weather.

DB reported that RMBC had undertaken work on the tree near Church Walk following an urgent health and safety report. He also asked if a mirror could be requested at the end of Clayfield Lane as visibility is very poor turning out onto Main Street. SP agreed to contact Marc Hill re the mirror and BJM advised the PC would write to the Estate to ask for the hedge to be cut.

PC/067/26 Additional Items Authorised by the Chairperson.

A copy of the Memorial Bench and Tree Policy had been circulated to all PC before the meeting. CS had provided numerous comments. BJM stated that the WPC should buy the benches and the plaques to ensure consistency, and the applicant should pay. TH agree to review ,revise and reissue the policy

All PC were asked to consider and approve the reason for the absence of Cllr Johanna

Annetts for a period of 6 months, to ensure compliance with Section 85 of the Local Government Act 1972. All PC voted unanimously to approve this.

An update was provided on potential Encroachment during building activities at 9 Cricket View Road, Harley. The encroachment had ceased but there were questions regarding planning permission for the extensions to the property – DB volunteered to check with planning enforcement.

PC/068/26 To start discussions on new issues (Council members only) No decisions can be passed during this item.

BJM reported that a local builder had offered to complete the work on the Wentworth pavilion for much less than the original price quoted for the work - £3,800 in total to cover contingency, to be drawn from the 32-day notice account. BJM to provide detailed invoices.

PC/069/26 To note diary dates.

- a) 20th September 10K Race around Wentworth
- b) 31st Oct Halloween (Mission)
- c) 7th Nov Bonfire Night (Harley)
- d) 8th November Remembrance Event (Wentworth)
- e) 28th November Harley Christmas Fair (Mission)
- f) 5th Dec Brass Band Concert Harley
- g) 6th Dec Xmas Lights (Circle)

PC/070/26 To receive an update concerning the appointment of a Clerk for Wentworth Parish Council.

BJM provided an update from the interview panel regarding the recruitment process for the position of Parish Council Clerk and to ratify the appointment of the successful candidate.

Date and time of the next meeting- 21st September 6.30pm (Wentworth Pavilion)

The Chair declared the meeting closed at 9.05pm.

Brendan J McNamara CMIOSH MIIRSM

Signed as a True Record

Cllr B. McNamara, Chair of Wentworth Parish Council