

WENTWORTH PARISH COUNCIL – Annual General Meeting (AGM)

**Agenda of a Meeting of Wentworth Parish Council to be held at Wentworth Pavilion, Wentworth at
6.30pm on Monday 18th May 2026**

PC/019/26 Election of Chairman:

To receive declaration of acceptance of office

PC/020/26 Election of Vice-Chairman:

To receive a declaration on acceptance of office

PC/021/26 Members present.

PC/022/26 Declarations of Interest

PC/023/27 Absence.

a) To receive apologies for absence.

b) To consider the reasons for absence given by Councillors.

PC/024/26 Public Participation.

a) A request has been made for a new bench to be located on the Timberland Trail.

b) Email from Claire James re the use of the pavilion at Harley 2nd May.

PC/025/26 To receive and consider matters raised for and by RMBC.

a) Parish Boundary Consultation

PC/026/26 To receive and consider matters raised for and by Fitzwilliam Estate.

a) Permission has been granted to remove two number shrubs adjacent to the pavilion at Wentworth to improve security.

b) Request for permission for the new bench to be sited on the Timberland Trail.

PC/027/26 Minutes of previous meetings.

a) To consider any alterations to the minutes of the previous meeting

b) To accept the minutes of the previous meeting as a true record and authorise the Chairperson to sign accordingly

PC/028/26 Matters Arising from Previous Minutes.

a) Action Point log

PC/029/26 Financial Matters

a) Approval of Payments for May

b) Bank Reconciliation for April

c) Financial Report for April

d) Membership to Scribe and YLCA Cancelled

e) Chairs allowance

f) Refund back £570.06 to The Wentworth Charity

PC/030/26 To consider Planning applications.

PC/031/26 Correspondence and emails received.

a) Correspondence from Claire James re Harley Pavilion

PC/032/26 Parish Councillors areas of Responsibilities and Parish Council Plan.

PC/033/26 Additional Items Authorised by the Chairperson.

Review of Governance Documents: Review of standing orders, financial regulations, and policies

<i>Policies to approve</i>	<i>Email Policy</i>
<i>Code Of Conduct</i>	<i>Equal-Opportunities-Policy</i>
<i>Freedom of Information Policy</i>	<i>Expenses Policy</i>
<i>GDPR-General-Privacy-Notice</i>	<i>Freedom of Information Policy</i>
<i>IT-Policy</i>	<i>Health & Safety Policy</i>
<i>Wentworth Parish Council Business Continuity Plan</i>	<i>Model Protocol on the filming and recording of Local Council and Committee Meetings</i>
<i>Wentworth Parish Council Risk Assessment</i>	<i>Parish council's correspondence policy</i>
<i>Accessibility Statement</i>	<i>Privacy Policy</i>
<i>Approved Planning Policy</i>	<i>Procurement-Policy</i>
<i>Carbon Policy for Wentworth Parish Council</i>	<i>Safeguarding Policy</i>
<i>Community Engagement Policy</i>	<i>Social Media Policy</i>
<i>Complaints-Policy</i>	<i>Subject Access Requests Policy</i>
<i>Co-option Policy</i>	<i>Transparency Code Policy</i>
<i>Data-Protection-Policy</i>	<i>Website-Policy</i>
<i>Donation & Grant Giving Policy & Application Form</i>	<i>Standing Orders 2026</i>
<i>Effective Management of Recordings at Council Meetings Policy</i>	<i>Financial Regulations 2026</i>
	<i>Risk Assessment</i>

PC/034/26 To start discussions on new issues (Council members only) No decisions can be passed during this item.

- a) *WVCA have donated a bench for the sports field at Wentworth inc a plaque.*

PC/035/26 To note diary dates.

- a) *6th June Ballon Festival -Wentworth Woodhouse*
- b) *5th July Wentworth Village Day*
- c) *12th Jul Harley Gala*
- d) *31st Oct Halloween (Mission)*
- e) *7th Nov Bonfire Night*
- f) *6th Dec Xmas Lights (Circle)*

PC/036/26 To receive an update concerning the appointment of a Clerk for Wentworth Parish Council.

- a) *Contacted the clerk at Brampton (who can't take on anymore but willing to assist)*

PC/037/26 Date and time of the next meeting- Monday 15th June 2026- 6.30PM at Wentworth Pavilion, Wentworth